



STEVEN VANCE WEDDING CEREMONY PLANNING SHEET

Wedding Date Number of guests
Time the service begins: *Prelude music starts up to 30 minutes before.*

Couple's Names
Phone Number(s) and Email Address

Ceremony Site Location
Address and Phone
Wedding Planner and/or Contact Person at Site

Officiant Name
Contact Info
Organist/Music Director
Contact Info
Are there other musicians performing ?
If so, their name(s) and contact info ?

Prelude music - 4-6 selections are suggested but we will fill in the blanks if you want us to.

Selection for Seating Of the Mothers How many Mom's & Grandparents – if any ?

Groomsmen Procession How many ?

Bridesmaids Processional How many attendants will come down the aisle ? For example – 1 Flower Girl, 4 Bridesmaids, and 1 Maid of Honor. If you have only 1-2 attendants you might consider using one song for Moms, Bridesmaids and even the Bride - or only two pieces instead of three.

Bride's (or Groom's) Procession (if separate)

Selections during the service – examples include but are not limited to
Offertory
Unity Candle
Presentation Of Roses To the Mom's
Communion
Other

Final words of the service (*Most times it's an introduction of the couple - but we never assume that*)

Recessional (*Usually bright and celebratory*)

Postlude pieces (*1-2 pieces as guests leave*)

Balance amount ?

Who will pay ?

Anything else you'd like to share with us ?

Your performer/leader will be in touch with you about a month before the Wedding date. Contact us if you do not hear from them and we will put you in touch. You don't have to make every selection – we can fill in the blanks. Requests are welcome but not guaranteed. There are song lists and hundreds of videos on our site and YouTube Channel to help you make choices.

724-444-8400

Fax 724-443-7314

stevenvance@stevenvance.com

www.stevenvance.com